

# Action plan –IN RESPONSE TO QAA HER REVIEW REPORT

## Approved April 2018 PQB and AQB sessions

	Action	Responsibility	Timeframe	Commentary and discussion (to be updated after termly boards)	Progress and Evidence
<b>Good practice</b>					
<ul style="list-style-type: none"> <li>•The opportunities provided for collaboration that enrich the students' experience of learning and nurture their self-reliance as emerging professional practitioners (B3)</li> </ul>	<ul style="list-style-type: none"> <li>•Roll out the practical dissertation model to the incoming cohorts on the BA MT</li> </ul>	Richard Mulholland <i>Head of Studies BA MT</i>	By Academic year 2020-21		<ul style="list-style-type: none"> <li>• Modules</li> <li>• Student feedback surveys and reports</li> <li>• Timetable</li> <li>• Grad event schedule</li> </ul>
	<ul style="list-style-type: none"> <li>•Integrate earlier timetabled workshop sessions for 3<sup>rd</sup> Year students to work with Cert HE students to expand casting pool for practical dissertations</li> </ul>	Bradley Leech Kerry Beverstock	From September 2018		
	<ul style="list-style-type: none"> <li>•Consider and develop further opportunities for graduates to engage and collaborate with current student cohorts</li> </ul>	Richard Mulholland Steph Hume Jack Gogarty	From September 2018		
	<ul style="list-style-type: none"> <li>•Consider feasibility of cross cohort projects across BA Acting and MT</li> <li>•Work with student body to support peer led sessions for eg</li> </ul>	Chris White Richard Mulholland  Heads of Department	By September 2018  From September 2018		

	performance warm-ups for group				
<ul style="list-style-type: none"> <li>•The Academy's inclusive and wide-ranging approach to the support and development of its staff and the culture of dialogue that this promotes in the support of teaching and learning (B3)</li> </ul>	<ul style="list-style-type: none"> <li>•Roll out the staff development approaches to the BA MT staff</li> <li>•Identify and support the development of relevant staff into membership of the HEA</li> <li>•Research and identify opportunities for cross programme projects and activities in respect of staff development</li> </ul>	<p>Richard Mulholland</p> <p>Chris White Richard Mulholland Peter Board (UEL)</p> <p>Chris White Richard Mulholland</p>	<p>From September 2018</p> <p>From September 2018</p> <p>From September 2018</p>		<ul style="list-style-type: none"> <li>• Staff Development Reports</li> <li>• Student feedback surveys and reports</li> <li>• Timetable</li> </ul>
<ul style="list-style-type: none"> <li>•The extensive range of opportunities that exists for students to discuss their learning experiences with staff and the culture of openness that this encourages (B4)</li> </ul>	<ul style="list-style-type: none"> <li>•Roll out the teaching appraisal processes to BA MT staff</li> <li>•Research and identify further opportunities for staff and students to engage in practice as research projects</li> <li>•Identify and schedule additional forum discussions between staff and students for wider context</li> </ul>	<p>Richard Mulholland <i>Prog Co-ord BA MT</i></p> <p>Chris White Richard Mulholland Caitlin Smith</p> <p>Chris White Richard Mulholland Heads of Years/ Departments</p>	<p>From September 2018</p> <p>From September 2018</p> <p>From September 2018</p>		<ul style="list-style-type: none"> <li>• Teaching appraisals</li> <li>• Staff Development Reports</li> <li>• PQB notes</li> <li>• Student feedback surveys</li> </ul>
<ul style="list-style-type: none"> <li>•The effective contribution of panel tutorials to students'</li> </ul>	<ul style="list-style-type: none"> <li>•Conduct a survey exercise with the student body in respect</li> </ul>	Jack Gogarty Bradley Leech	By June 2018		<ul style="list-style-type: none"> <li>• Student feedback surveys and reports</li> </ul>

formative development as confident and self-critical learners (B6)	<p>of identifying areas to enhance or develop panel tutorials</p> <ul style="list-style-type: none"> <li>• Roll out the panel tutorial approach to the BA MT and Cert HE programmes</li> </ul>	Bradley Leech Richard Mulholland	From September 2018		
<b>Recommendations</b>					
<ul style="list-style-type: none"> <li>• ensure that committee agendas and minutes record explicit consideration of programme monitoring reports and programme improvement plans (B8)</li> </ul>	<ul style="list-style-type: none"> <li>• Revise standard templates for deliberative sessions (PB, PQB, AQB)</li> <li>• Review note taking processes for deliberative sessions, and use the QIPs etc directly as recording consideration of progress against actions</li> </ul>	<p>Sam Newton Chris White Richard Mulholland</p> <p>Sam Newton Chris White Richard Mulholland</p>	<p>By Summer 2018 (next point in quality cycle)</p> <p>By Summer 2018 (next point in quality cycle)</p>		<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Session Notes</li> <li>• QIPs and other related plans</li> </ul>
<ul style="list-style-type: none"> <li>• rigorously implement procedures for updating information to ensure continued accuracy of information. (Information)</li> </ul>	<ul style="list-style-type: none"> <li>• Complete the Information review exercise</li> <li>• Review data storage, sign off procedures and access (and in respect of GDPR)</li> <li>• Develop and disseminate directory of information/ locations for staff and students</li> </ul>	Rod Jones Kerry Beverstock <i>Prog Co-ord BA MT</i>	<p>By May 2018</p> <p>By May 2018</p> <p>By September 2018</p>		<ul style="list-style-type: none"> <li>• Information review Doc</li> <li>• Information directory</li> <li>• Information review cycle</li> </ul>

	•Establish Information review cycle across academic year		By September 2018		
--	--	--	----------------------	--	--